

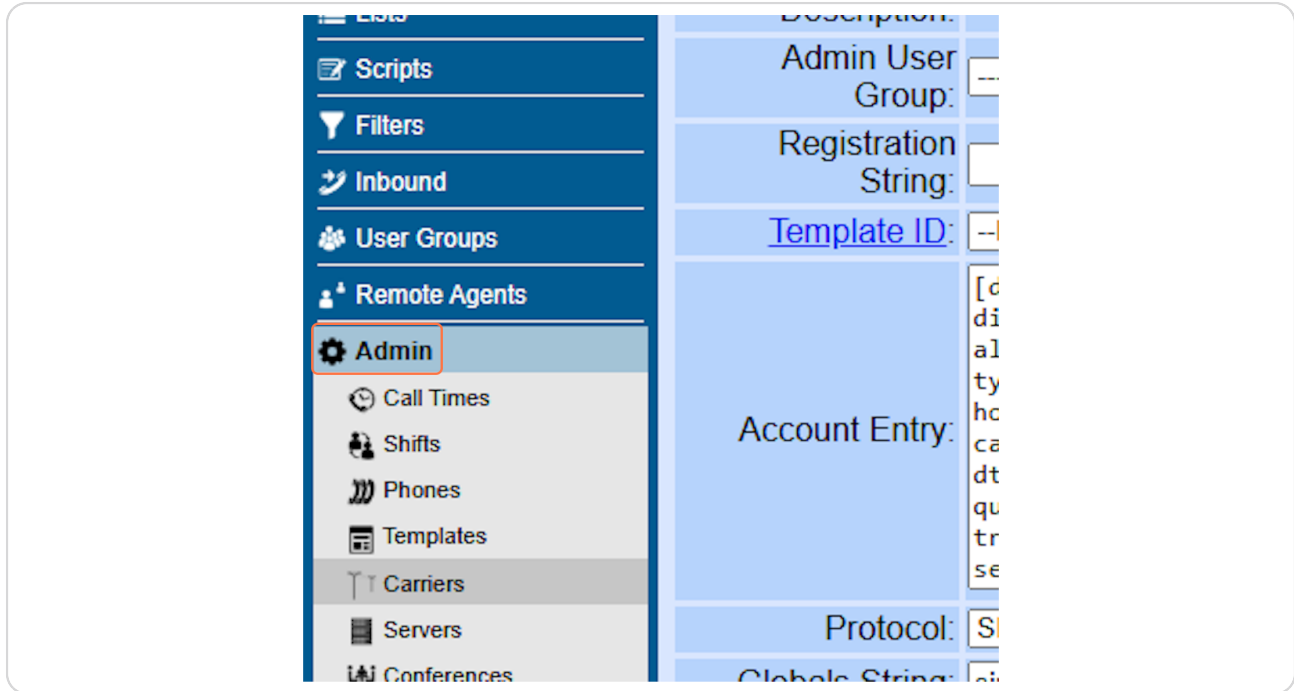
Create sip phones and Users

17 Steps [View most recent version on Tango.ai](#) 

Created by	Creation Date	Last Updated
Kaden Friesen	Jun 16, 2025	Jun 16, 2025

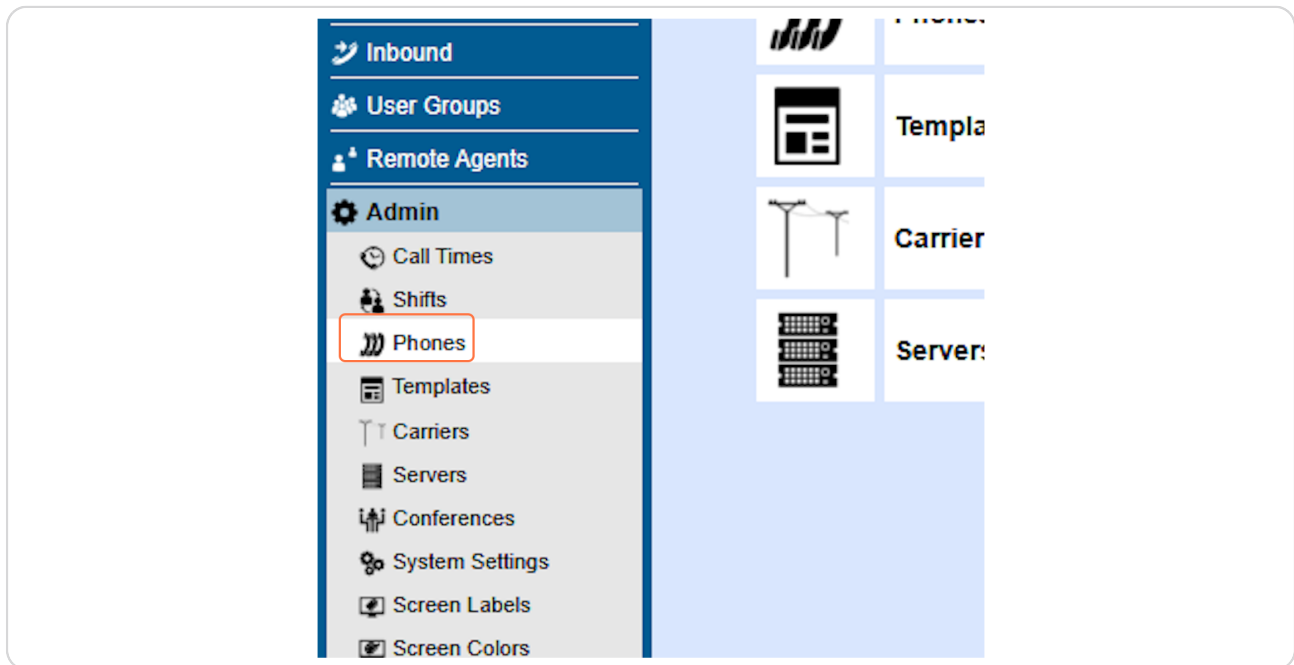
STEP 1

Click on Admin



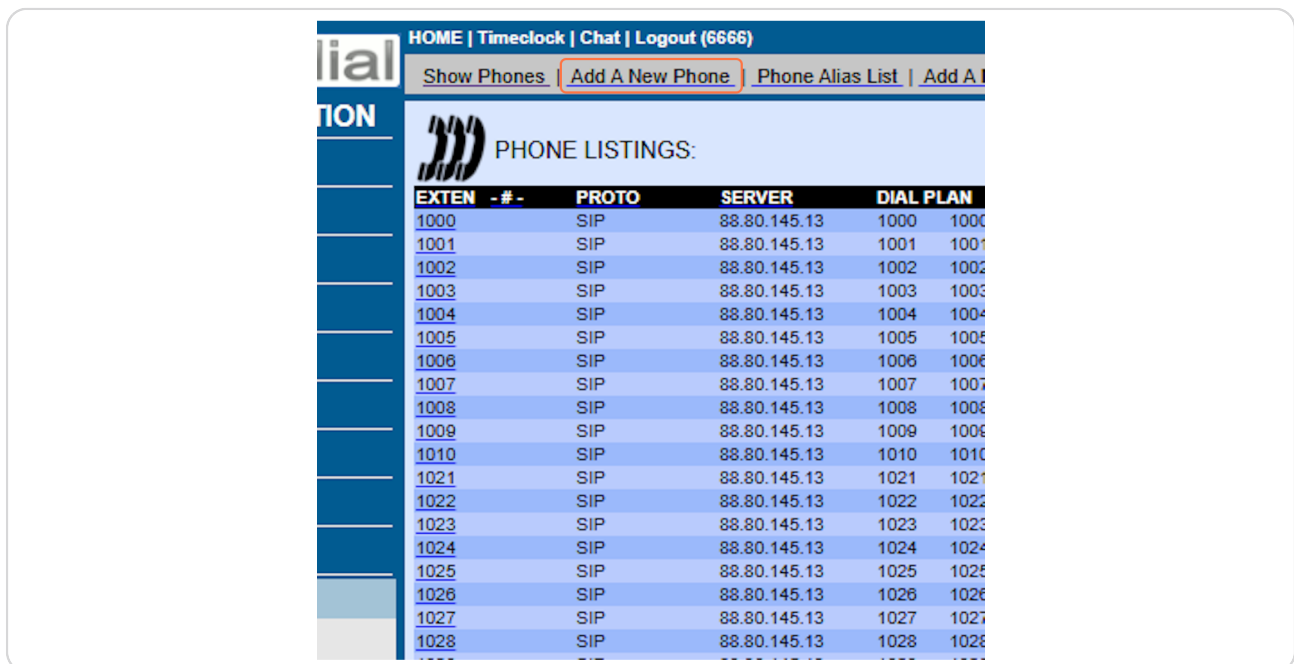
STEP 2

Click on Phones



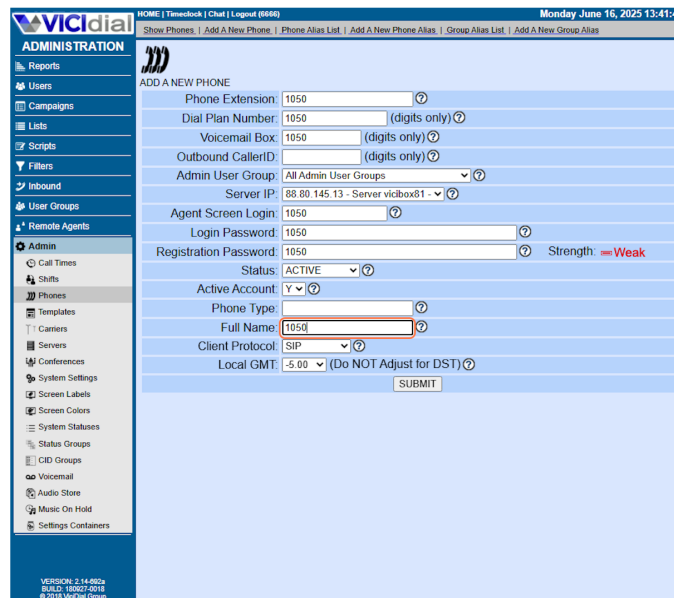
STEP 3

Click on Add A New Phone



STEP 4

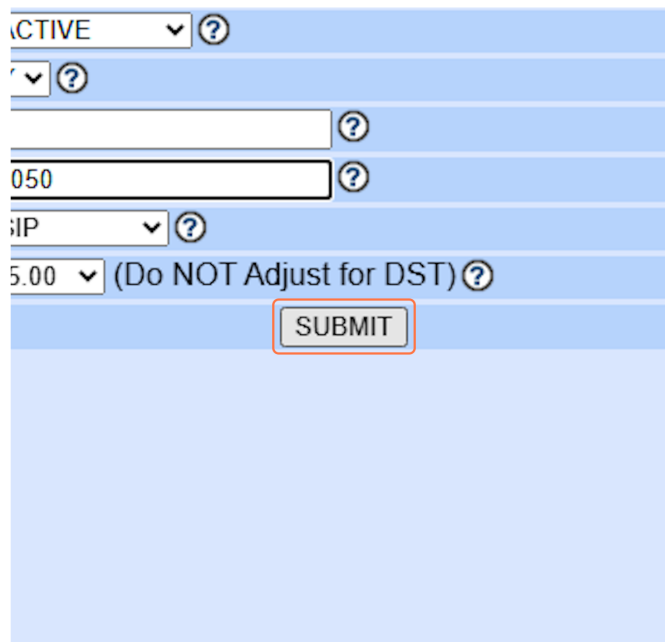
Paste "1050" into input



The screenshot shows the Vicidial Administration interface. The left sidebar contains a navigation menu with options like Reports, Users, Campaigns, Lists, Scripts, Filters, Inbound, User Groups, Remote Agents, and Admin. The main content area is titled 'ADD A NEW PHONE' and contains a form with the following fields: Phone Extension (1050), Dial Plan Number (1050), Voicemail Box (1050), Outbound CallerID (), Admin User Group (All Admin User Groups), Server IP (88.80.145.13), Agent Screen Login (1050), Login Password (1050), Registration Password (1050), Status (ACTIVE), Active Account (Y), Phone Type (), Full Name (1050), Client Protocol (SIP), and Local GMT (-5.00). The 'Full Name' field is highlighted with a red box. The 'Strength' indicator for the password is 'Weak'.

STEP 5

Click on SUBMIT



This is a close-up view of the bottom portion of the 'ADD A NEW PHONE' form. It shows the 'Status' dropdown set to 'ACTIVE', the 'Active Account' dropdown set to 'Y', the 'Phone Type' dropdown, the 'Full Name' field containing '1050', the 'Client Protocol' dropdown set to 'SIP', and the 'Local GMT' dropdown set to '-5.00'. The 'SUBMIT' button is highlighted with a red box.

STEP 6

Click on Add A New Phone

HOME | Timeclock | Chat | Logout (6666)

Show Phones | **Add A New Phone** | Phone Alias List | Add A New Phone Alias

PHONE ADDED

MODIFY A PHONE RECORD: 1050

Phone Extension:	1050
Dial Plan Number:	1050
Voicemail Box:	1050 (d)
Outbound CallerID:	(d)
Outbound Alt CallerID:	op
Admin User Group:	---ALL---
Phone IP address:	
Computer IP address:	
Server IP:	88.80.145.13
Agent Screen Login:	1050

STEP 7

Paste "1051" into input

ADMINISTRATION

ADD A NEW PHONE

Phone Extension:	1051	(digits only)
Dial Plan Number:	1051	(digits only)
Voicemail Box:	1051	(digits only)
Outbound CallerID:		(digits only)
Admin User Group:	All Admin User Groups	
Server IP:	88.80.145.13 - Server vicibox81	
Agent Screen Login:	1051	
Login Password:	1051	
Registration Password:	1051	Strength: Weak
Status:	ACTIVE	
Active Account:	Y	
Phone Type:		
Full Name:	1051	
Client Protocol:	SIP	
Local GMT:	-5.00	(Do NOT Adjust for DST)

SUBMIT

STEP 8

Click on SUBMIT

ACTIVE

?

?

?

051

?

IP

?

5.00

(Do NOT Adjust for DST)

?

SUBMIT

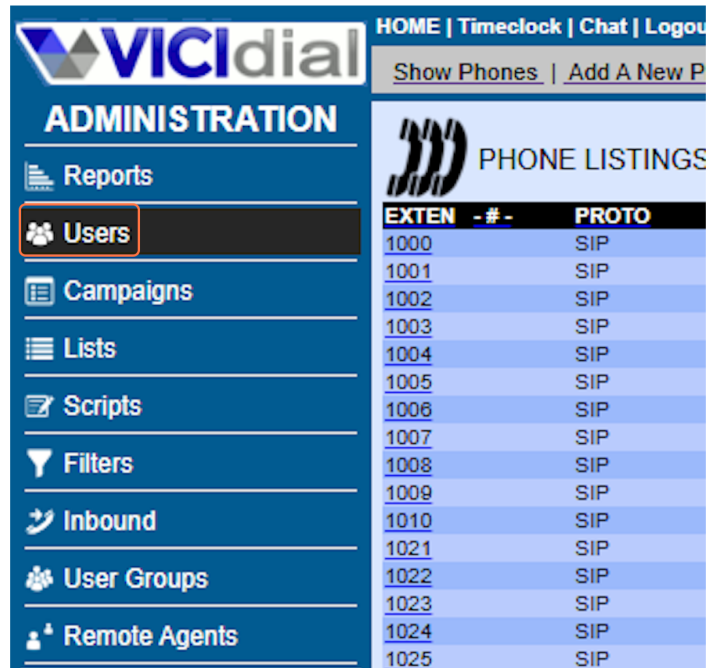
STEP 9

Click on Users to create users

You have an user for each group

You need just to make copy user.

From operator example that is 1001

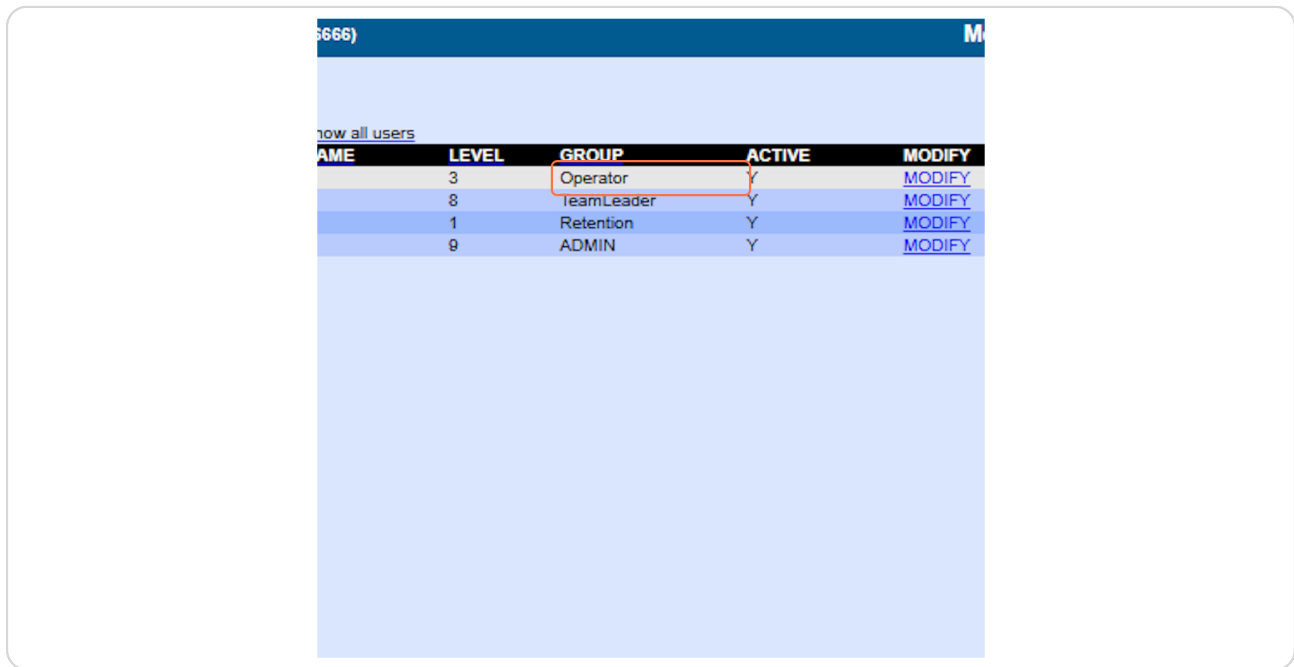


The screenshot shows the VICIdial Administration interface. On the left is a navigation menu with the following items: Reports, Users (highlighted with an orange box), Campaigns, Lists, Scripts, Filters, Inbound, User Groups, and Remote Agents. The main content area on the right is titled 'PHONE LISTINGS' and contains a table with the following data:

EXTEN	-#-	PROTO
1000		SIP
1001		SIP
1002		SIP
1003		SIP
1004		SIP
1005		SIP
1006		SIP
1007		SIP
1008		SIP
1009		SIP
1010		SIP
1021		SIP
1022		SIP
1023		SIP
1024		SIP
1025		SIP

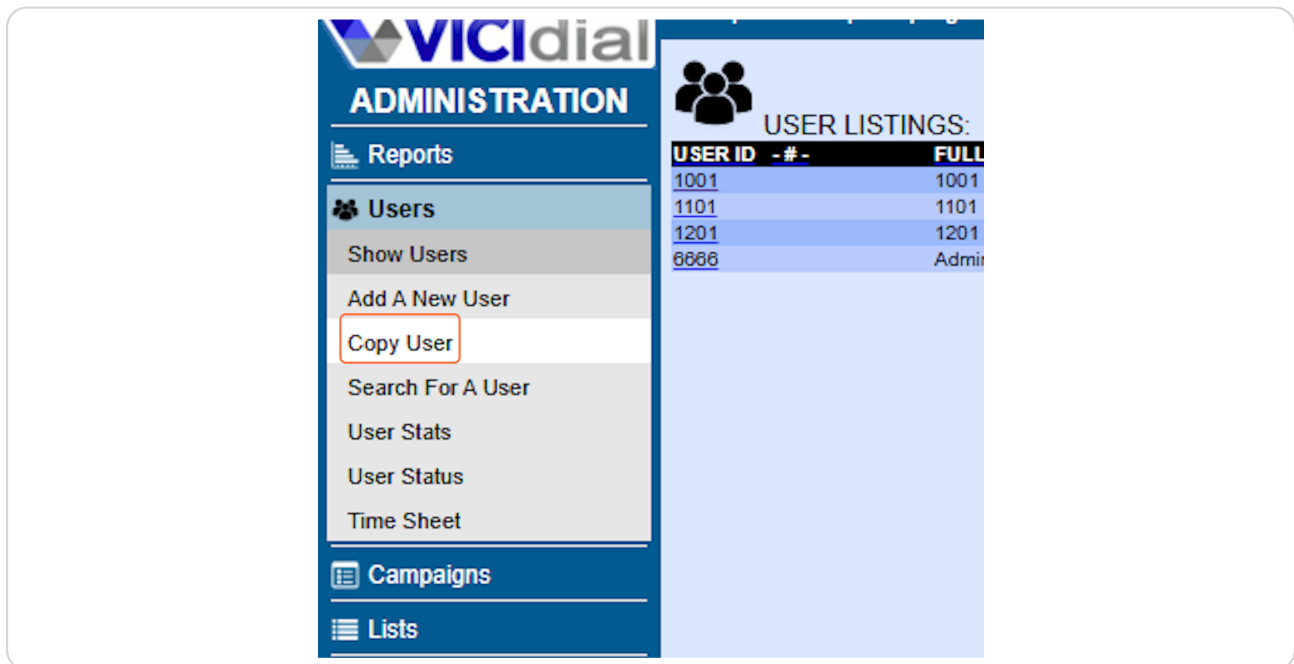
STEP 10

Click on Operator



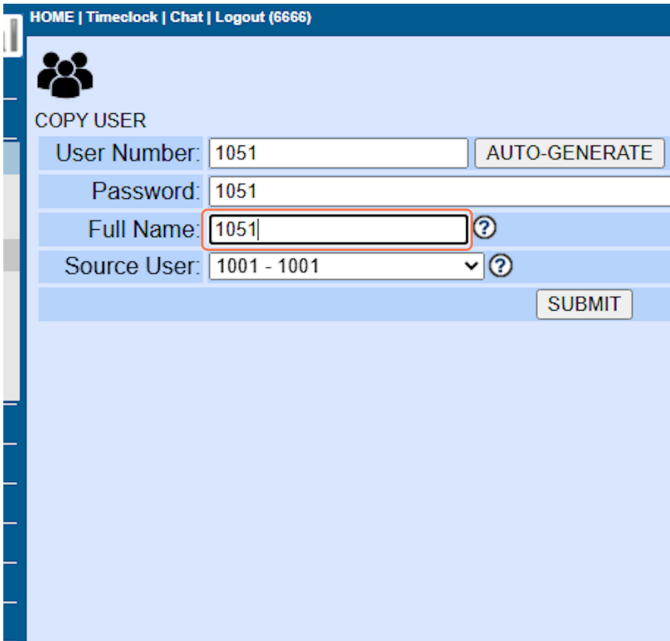
STEP 11

Click on Copy User



STEP 12

Source user must be 1001 that is sample to create users



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COPY USER

User Number: 1051

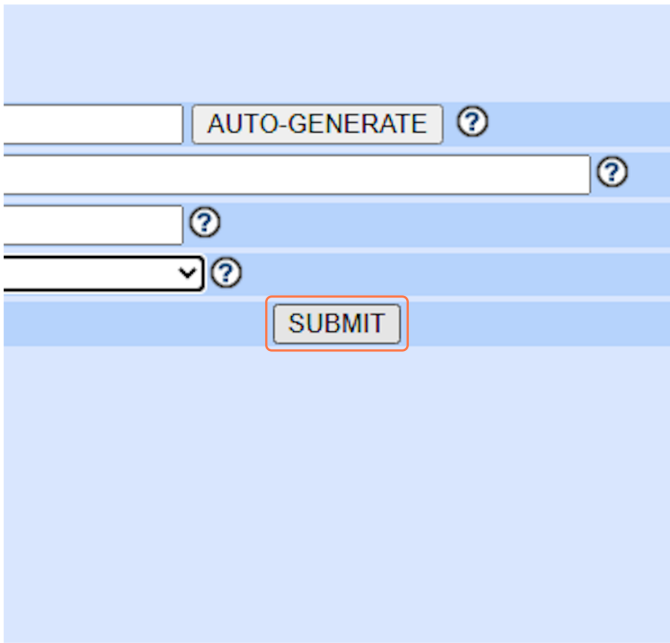
Password: 1051

Full Name: 1051 ?

Source User: 1001 - 1001 ?

STEP 13

Click on **SUBMIT**



?

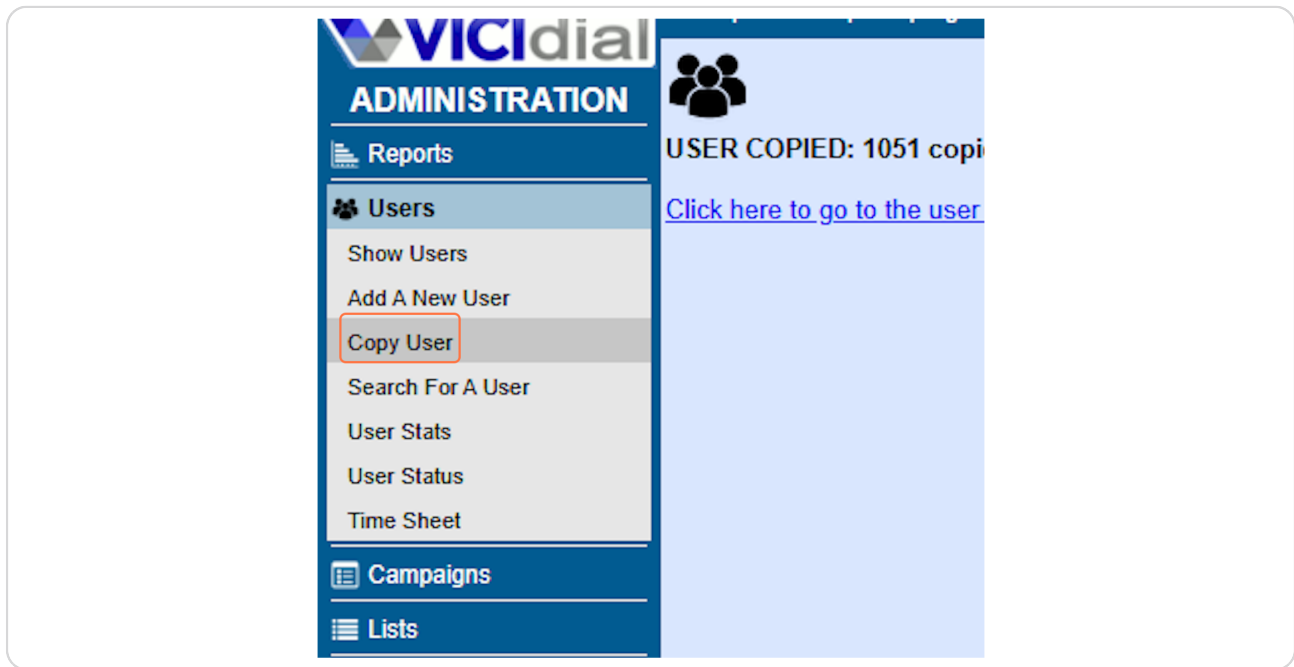
?

?

?

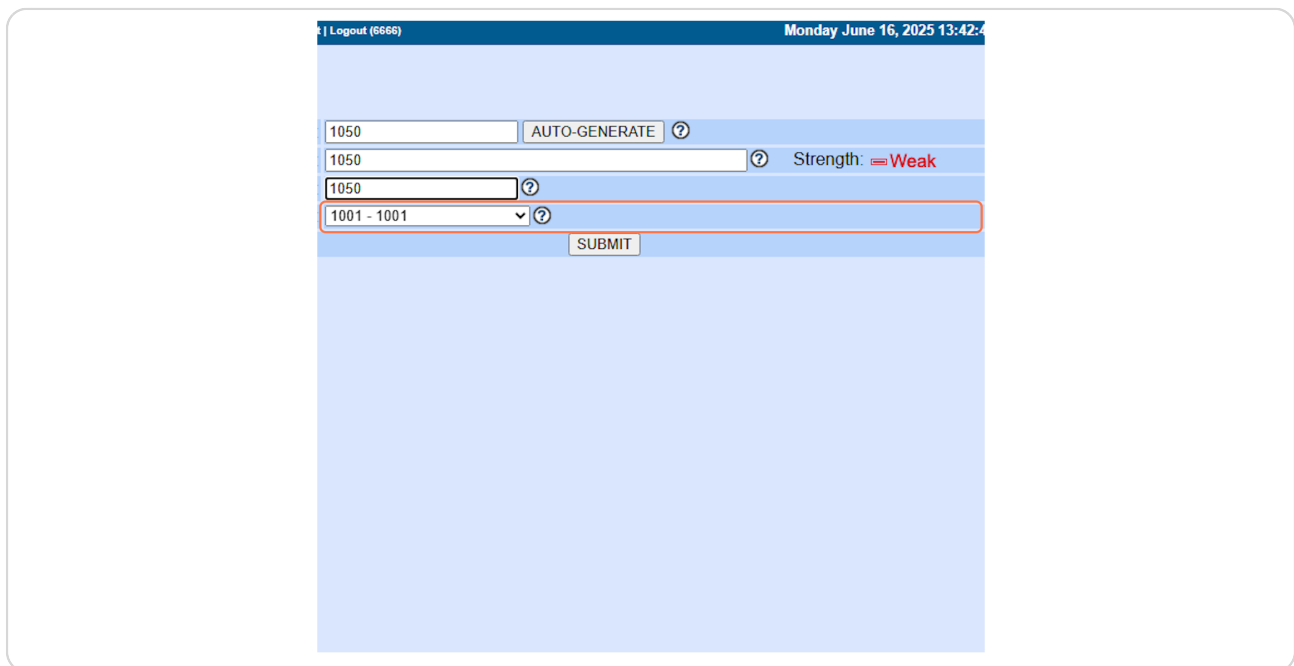
STEP 14

Click on Copy User



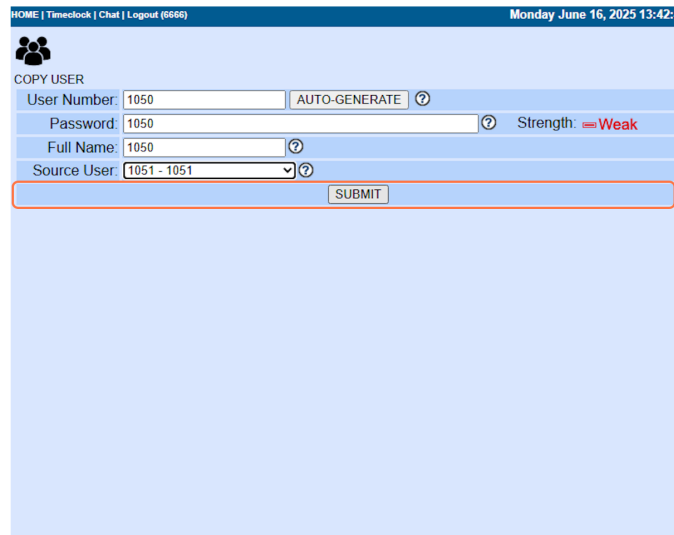
STEP 15

Click on 1001 - 1001...



STEP 16

Click on highlight



HOME | Timeclock | Chat | Logout (6666) Monday June 16, 2025 13:42:4

 COPY USER

User Number: 1050 AUTO-GENERATE ?

Password: 1050 ? Strength: **Weak**

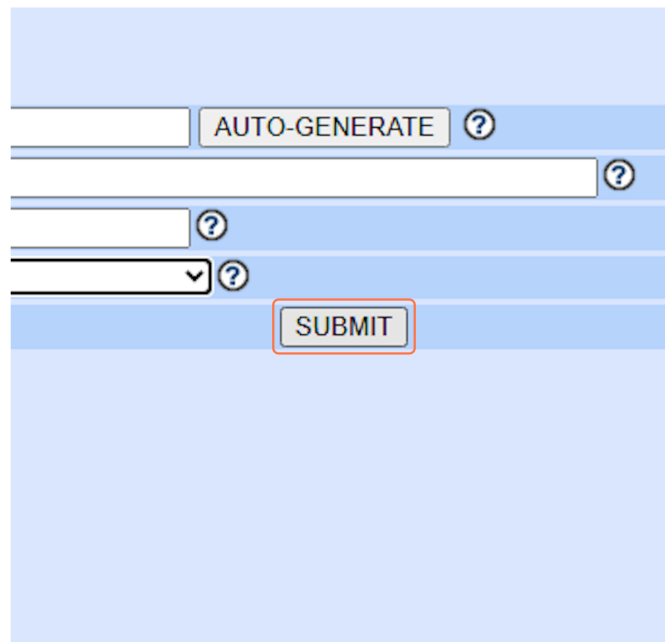
Full Name: 1050 ?

Source User: 1051 - 1051 ?

SUBMIT

STEP 17

Click on SUBMIT



AUTO-GENERATE ?

?

?

?

SUBMIT

Tango

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